



TG Floristry, 130 E Morgan Street, Raleigh NC 27601

www.tgfloristry.com | Instagram: [@TG_Floral](https://www.instagram.com/TG_Floral)

Job Title

Assistant Designer/Designer/Design Apprentice/Retail Associate/Beautification Associate and Driver

Terms

Part-Time/Part-Time Hybrid/Full-Time

Rate

\$11-\$15 an hour

Location

Raleigh, NC

Hours

15-40 hours per week, some weekends

TG Floristry is seeking 3-4 part-time and 1 full-time employee. TG Floristry is a floral studio based in Raleigh, NC at 130 E Morgan Street. At TG Floristry, we use flowers as a vehicle for learning, re-imagining, and artistic expression. Our current offerings include: Ceremonial and Event Services, Floral installations and Set Design, Weekly Deliveries, Retail Florals and Workshops, guided and self-guided. We are seeking to add associates to the team that are all around artistic, creative, passionate, knowledgeable, upbeat and curious.

About this Opportunity

Employees will play an active, and integral role in all areas of the day to day operations of the studio. Below are the following areas that you would assist in during the course of your employment. It's imperative that each employee develops design experience.

Designing, Planning and Production

Team members will learn the 7 principles of floral design and will have the opportunity to practice and implement all principles through aforementioned studio offerings. Team members will also assist in the event production and set design for events, pop-ups and other bookings. Members may also sit in on, or lead event consultations, and be a part of any material pick-ups from floral nurseries, wholesalers and local flower farms.

Nonformal Education and Workshops

Members will have the opportunity to assist in workshop lesson development and delivery. TG Floristry hosts a number of educational workshops and self-guided experiences. We also independently host floral and gardening courses through the studio. Workshops and courses may be held virtually, at the studio, or at

an agreed upon meeting space.

Customer Service and Retail Sales

Employees will be responsible for providing customers with outstanding customer service, including help with product/floral selection, and completing transactions. Employees are also responsible for merchandising and keeping front end displays beautiful.

Studio Upkeep and Maintenance

Employees will assist in maintaining and replenishing design tools, supplies, and plant materials. Students will help with processing, preparing and caring for flowers on delivery days, and will help with the cleaning and upkeep of the design area.

Planting and Harvesting

TG Floristry boasts an exceptional courtyard space outside of our location where we host events, and offer a sitting area for the local community. Responsibilities for upkeep of the space include planting flowers, pulling weeds, watering the outside area, completing outdoor floral welcome installations, and marketing/merchandising the front area of the building, among other upkeep tasks..

Other Duties

- . Comply with all policies, local, state and federal laws and regulations.
- . Perform other duties as assigned (delivery and possibly social media)

Requirements, Desirable and Must Have Skills

- Ability to prioritize and manage time efficiently
 - 18 years or older
 - Sense of humor
 - Artistic/creative eye
 - Knowledge of color theory
 - Retail/Customer Service experience
 - A clean driving record, reliable transportation and a valid drivers license
 - Enthusiastic with great communication skills
 - Quick learner
 - Team-player
 - **ORGANIZATION and attention to detail**
 - Exceptional problem solving skills
 - Inventive with a keen eye for detail and originality
 - Plant/Horticultural Knowledge
- **Photography, Editing or Web Design Skills are a plus

To apply

Please email your resume over to tgfloraldesign@gmail.com. There are 2 rounds of interviewing.

Interviews will take place throughout the months of August and September. All Applications will be due September 8th, 2021. Hiring is on a rolling basis, and will close once all positions have been met. If you have any questions, please forward them to our Head Floral Designer, Tiera George at tgfloraldesign@gmail.com

For more information about TG Floristry, check us out on the web at www.tgfloristry.com and on Instagram: [@TG_Floral](https://www.instagram.com/TG_Floral)